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DRAFT MINUTES OF 15th MEETING OF FINANCE COMMITTEE OF BEANT COLLEGE OF ENGINEERING & TECHNOLOGY, GURDASPUR HELD AT 03.00 PM ON 06th May 2005 IN THE OFFICE OF THE PRINCIPAL SECRETARY, TECHNICAL EDUCATION & INDUSTRIAL TRAINING PUNJAB, MINI SECRETARIAT, CHANDIGARH

The following officers were present:

Shri K.K. Bhatnagar, IAS Principal Secretary, Technical Education & Industrial Training, Punjab.	Chairman
Shri Narinderjit Singh, IAS Director, Technical Education & Industrial Training, Punjab.	Member
Shri Sham Lal Under Secretary (Finance), Department of Finance, Punjab, Chandigarh.	Member
Dr. Satish Kumar Principal, Beant College of Engineering & Technology, Gurdaspur.	Member
Shri Inder Pal Singh Offg. Registrar, Beant College of Engineering & Technology, Gurdaspur.	Member Secretary

After detailed discussion, the following decisions were taken :

Item No. 15.1 CONFIRMATION OF THE MINUTES OF THE 14TH MEETING OF FINANCE COMMITTEE.

It was resolved to confirm the minutes of the 14th meeting of finance committee held on 11.10.2004.

Item No. 15.2 TO REPORT ACTION TAKEN ON THE DECISIONS OF THE 14TH MEETING OF FINANCE COMMITTEE.

The action taken on the decisions taken in the 14th meeting of finance committee held on 11.10.2004 was noted by the committee.

Item No. 15.3 BUDGET ESTIMATE FOR THE YEAR 2005-2006.

The budget estimates proposed for the year 2005-2006 amounting to Rs.1731.50 lacs were approved. However, it was desired that details about the following laboratories be sent to the Chairman, Finance Committee for his perusal separately.

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1. Reaction Engg. Lab.
2. Chemical Process Technology Lab.
3. Process Control Lab.
4. Applied Chemistry Lab.

Item No. 15.4 TO CONSIDER AND APPROVE THE RATE OF INTEREST TO BE PAID TO EMPLOYEES ON CPF DURING 2004-2005.

Since, it is a statutory requirement to pay minimum 8% interest on the CPF deposits, it was approved that the difference of the interest earned from deposits and to be paid to the employees be borne by the college. So, amount of Rs.1.90 lacs (approximately) be transferred from college account to the CPF account of the employees. It was also desired that efforts be made to get more interest on the deposits.

Item No. 15.5 TO CONSIDER THE MERGER OF 50% DEARNESS PAY IN RESPECT OF FACULTY APPOINTED ON CONTRACT BASIS.

It was desired that the complete case be sent to the Principal Secretary, Technical Education & Industrial Training, Government of Punjab for taking common decision for all the Engineering Colleges of the State.

Item No. 15.6 TO CONSIDER HONORARIUM PAYABLE TO THE TEACHERS FOR ADDITIONAL DUTIES OF CHIEF WARDEN/WARDEN.

It was approved to give the rent free accommodation instead of honorarium in cash to those who are performing additional duties of Warden/Chief Warden.

Item No. 15.7 TO CONSIDER AND APPROVE THE PROMOTION POLICY FOR TECHNICAL AND NON-TECHNICAL EMPLOYEES OF THE COLLEGE.

The promotion policy for employees of BCET, Gurdaspur was approved at par with policy approved for Giani Zail Singh College of Engg. & Technology, Bathinda and the policy followed by Punjab Government for its employees for the categories i.e. from Peon to Clerk, Lab Attendant/Skilled Attendant to Laboratory Assistant/Skilled Assistant, Laboratory Assistant/Skilled Assistant equivalent to Junior

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Technician in GZSCET, Bathinda to Technician Grade II and Technician Grade I, as per Punjab Government Notification, Workshop Instructor to Lecturer Workshop Practices provided the employees has B.Tech. in first Division for promotion to the post of Lecturer (Workshop Practices). The promotion policy in respect of Clerk to Junior Assistant, Junior Assistant to Senior Assistant and Senior Assistant to Superintendent Grade- II, is approved as per the instructions of Govt. of Punjab.

Item No. 15.8 OPERATION OF CAMP OFFICE OF PRINCIPAL.

The item was approved.

Item No. 15.9 TO CONSIDER AND APPROVE THE HOUSE RENT ALLOWANCE DEDUCTED FORM THE EMPLOYEES OF THE COLLEGE AND HOSTEL RENT RECEIVED FROM STUDENTS FOR MAINTENANCE OF BUILDINGS.

The item was approved.

Item No. 15.10 TO CONSIDER AND APPROVE THE PANEL OF ADVOCATES FOR DISTRICT COURTS/HIGH COURT AND PAYMENT OF REMUNERATION THEREOF.

The item was deferred and it was desired to put up separately on the file along with the copy of approval given to Giani Zail Singh College of Engineering & Technology, Bathinda through Director, Technical Education & Industrial Training, Punjab, Chandigarh.

Item No. 15.11 TO CONSIDER THE UPGRADATION OF PAY SCALE IN RESPECT OF LABORATORY ASSISTANTS AND SKILLED ASSISTANTS.

It was resolved that to have the uniformity amongst the other similar colleges, a committee under the chairmanship of the Director, TE & IT, Punjab and Principals of four colleges i.e. BCET, Gurdaspur, GZSCET, Bathinda, SBSCET, Ferozepur, MIMIT, Malout has been constituted. The committee will look into all the aspects relating to qualifications/experience and pay scales and then decision will be taken accordingly.

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Item No. 15.12 TO REPORT ABOUT THE AUDIT OF ANNUAL ACCOUNTS FOR THE YEAR 2003-2004.

The committee noted the report of Accountant General, Punjab along with reply submitted by the college and balance sheet for the 2003-2004.

Item No. 15.13 ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR. The following items were discussed.

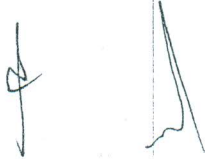
Item No. 15.13.1 RE-DISTRIBUTION OF TEACHING POSTS

It was resolved to approve the re-distribution of teaching posts as per Table B of the item and 08 Nos. of teaching posts out of 94 already sanctioned be kept in abeyance and these 08 posts to be filled up only if No. of seats are increased or new courses are introduced as per the requirement. Now at present if the number of posts filled in the category of Lecturers are more than the number of posts as per table - B then their salary is to be drawn against the vacant posts of Assistant Professor and Professors.

Item No. 15.13.2 UTILIZATION OF DEVELOPMENT FUND. The item was approved.

Item No. 15.13.3 TO CONSIDER THE CONVERSION OF POSTS OF STENO TYPISTS TO CLERKS.

It was resolved to convert four posts of Steno Typists with the pay scale of Rs.3330-6200/- to Clerks in the pay scale of Rs. 3120-5160/- (with initial start of Rs.3220/-). With this conversion the number of posts of (Clerks plus Steno) will remain the same as already sanctioned i.e. 23. On the record there will be 15 posts of Clerks and 08 posts of Steno.



Item No. 15.13.4 TO CONSIDER THE VACANT POSTS.

It was approved to abolish the following posts :

Deputy Registrar – 01 Post.

Superintendent Gr.II - 01 Post.

Technical Assistants - 08 Posts.

Skilled Assistant – 01 Post.

Draftsman – 01 Post.

Workshop Attendant – 01 Post.

Maintenance Attendant – 01 Post.

The meeting ended with a vote of thanks to the chair.

(Dr. Satish Kumar)
PRINCIPAL

Chairman, Finance Committee-cum-
Principal Secretary,
Technical Education & Industrial Training,
Punjab.

P.S.T.E. No. 862
16.05.05